**VILLAGE OF MOUNT STERLING, OHIO**

**MINUTES OF COUNCIL MEETING FOR JULY 23, 2018**

The meeting was called to order by Mayor Martin at 7:17 pm

Attending the meeting: Mayor Billy Martin Village Solicitor-Mark Pitstick

Fiscal Officer- Courtney Bricker Council Member- Pres. Pro Temp Rebecca Burns

Council Member-Lowell Anderson Utility Clerk- Misty Vance

Council Member Tom Ward Sheriff- Jack Dill

Council Member David Timmons

Council Member Becky Martin

Council Member Tammy Vansickle

Motion to approve minutes from July 9, 2018

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | David | | | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | Rebecca | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to approve minutes from street/water/ waste water work session for July 11, 2018

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | David | | | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | Lowell | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to approve minutes from special council meeting from July 13, 2018

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Becky | | | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | David | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

**Sheriff’s Report:**

Jack Dill- provided council with sheriff’s report for June 2018 (see attached)

**Village Solicitor:**

Mark Pitstick – no report

**Utilities Clerk:**

Misty Vance- Misty spoke to Brad Bigham at Keihin to get more info on the “Westminster” charge. He advised the charge was a surcharge for a sanitary line at $1.50 per thousand-gallon due the maintenance of the line because it is larger then a average residential line. Misty also advised that Keihin shut down parts of factory and plan on shutting down another line for a cheaper production process and we expect that the Village will lose over $10,000 by Sept. due to this reduction. Council was provided a spreadsheet of YTD and July was the largest revenue month thus far collecting around $92,000. Misty advised that the price of bulk water needed to be reviewed by council to make sure the money that is set is correct as this was established at $99.00 as a minimum years ago. Misty also addressed people calling advising tree roots are growing in the mains.

**Village Administrator/Fiscal Officer/Clerk of Council:**

Courtney Bricker- Courtney advised council that hydrant repairs were repaired were completed with the inspection from Chief Dave Tylor. The village employees are and have been flushing and cleaning sewer systems so that residents are not getting back ups and will be put on a schedule to regularly do this to be preventative. July 27 Courtney and Brian Arledge will be meeting with SCADA system to install. Meters were read and will be uploaded and will have water bills sent out in the AM on 07/25. Courtney advised that she wants to ensure everyone gets their water bill before the 1st of each month. The village has been mowing a lot and spraying the curbs and along the roads for growing grass. Courtney also reminded residents and business owners that is their responsibility to spray and maintain sidewalks and hoped that doing so will make town look nicer. Pothole repairs are underway and as project has been started on July 18. The village employees had to relocate a water line on N. Market and was a big project. Courtney advised that to gain additional revenue that village needed to sell water. Courtney has called with other municipalities to see how the process works. She felt it was important to start advertising the bulk selling of water to help with water fund.

***Motions for Acceptance of Financial Reports:***

Motion to accept Appropriation Status Report

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:**  Courtney Discussed report details |
| **2 ND** | Rebecca | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to accept Payment Listing Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Tammy | | | **COMMENTS/DISCUSSION:**  Courtney Discussed report details |
| **2 ND** | Tom | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to accept Receipt Listing Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:**  Courtney Discussed report details |
| **2 ND** | Tom | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to accept Cash Summary by Fund Report

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Rebecca | | | **COMMENTS/DISCUSSION:**  Courtney Discussed report details |
| **2 ND** | Becky | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to accept Revenue Status Report

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:**  Courtney Discussed report details |
| **2 ND** | Rebecca | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to accept RITA Reports

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| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Lowell | | | **COMMENTS/DISCUSSION:**  Courtney Discussed report details |
| **2 ND** | Tom | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to allow Courtney to pay Morrison Excavating $3230.00 for part of the quote as agreed on the acceptance of the bid

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| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Rebecca | | | **COMMENTS/DISCUSSION:**  Courtney Discussed reason for motion and provided council a copy of invoice |
| **2 ND** | Tammy | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

***Committee Reports:***

Mayor Martin advised council that he held interviews and acceptance of the resumes for the mechanic position and made asked for a motion from council to hire Todd Wilkerson and pay would be determined and we are in need of help. Motion was not carried. Rebecca Burns advised she does not feel comfortable with out council reviewing the resumes and the determination of the rate of pay and if benefits were to be offered. She advised that committee has not been presented with details. Tammy advised that the only agreement that committee made was to post the advertisement for the position and that council has not reviewed the candidates. Tammy added that there is not a position added to the strength chart. David advised that there is no doubt that the help is needed and that in the past interviews were held and handled by council. Tom advised that due to village being under fiscal emergency we should be reducing cost not adding cost. Tom also added that council is the only authority to hire employees. Rebecca advised there is a need for an additional employee and that a strength chart needs to be created, pay package etc. She would like for Courtney to offer assistance on the hiring. Mayor Martin asked council what needs to be done so that village can hire a mechanic? He advised that executive session will not be done to conduct interviews. Rebecca asked that she review resumes, strength chart is modified and a package to offer. “That “blindly” present to council the hiring without things being decided is not transparency”. Was decided that a work session for street/water/waste water committee meeting will be held on 07/26/18 at 1:30. Advised that council should prepare before meeting what council would like to see offered.

**Finance:** (Council Member Rebecca Burns reporting): Finance committee continues to review PO’s and expenses. A finance committee meeting will be held at 3:30 pm 07/26/18

**Pleasant Township:** (Council Member Becky Martin reporting) mowing is being completed and no other items to report

**Sterling Joint Ambulance District (Squad):** (Council Member Lowell Anderson reporting) Next meeting Aug. 8

**Tri-County Fire District:** (Council Member Tom Ward reporting) Next meeting to be held July 26

**Water/Wastewater (Utilities):** (Council Member Rebecca Burns reporting) Reported that committee has been holding a lot of work sessions and feel confident on all repairs on pot holes a 2-week completion. Up coming legislation with working with a engineering company to assist with grants. Thanked efforts of Courtney, Mayor and village employees on there jobs. Mayor advised pot hole repairs pend the weather

**Streets:** (Council Member Rebecca Burns) combined with water/wastewater report

**Record of Retention:** (Council Member Lowell Anderson reporting) no report

**Parks and Recreation:** (Council Member Rebecca Burns) Door at the concession stand was replaced. Might get another load of ball field mix. Possibly having a tournament at Mason Park. Movie night might be 7/28 TBD. Advised we will announce date. Thanked Jack Dill for his efforts. Jack and council discussed the licensing and the purchase of the screen. Council made a motion from Becky and Rebecca to purchase license for movies at 3 movies totaling $855. Motion passed with all council members voting yes. Lowell asked if amount is in budget Rebecca explained that this was budgeted at the begin of the year and will be held at the gazebo. Jack thanked American Legion for there donation of the money for the screen. Discussed rain checks on movie

**Nuisance and Abatement:** (Council Member Tammy Vansickle) Tammy and Courtney went knocking door to door on violators and reporting that there were 34 violations. Advised that committee will start pressing charges on violations and committee has given residents enough time and committee will now be firm with enforcement. Tammy also thanked Courtney, sheriff’s office, and Billy for helping. Next meeting will be held on July 25 at 3:30pm. Becky asked if fines are charged what the percentage would be paid back to village. Mayor Martin thanked Tammy for doing a great shop

**Block Watch:** (Council Member Tom Ward) See attached

**Festival:** (Council Member David Timmons) Received nice emails on the festival next meeting 7/26 6:00pm

***Ordinance/Resolutions:***

Resolution 2018-40: Motion to suspend rules to resolution authorizing William Martin, Mayor or his designee to enter an agreement with Environmental Engineering Services or the purpose of providing engineering services and declaring an emergency

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| **Ordinance:** N/A **Resolution:**  **2018-40** | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:**  Mayor Martin addressed residents advising that he is not big on passing legislation on emergencies. Legislation that needs to be passed is due to auditors and is needed to help correct issues. |
| **2 ND** | Rebecca | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Resolution 2018-40: Motion to place resolution on 1,2,3 readings authorizing William Martin, Mayor or his designee to enter an agreement with Environmental Engineering Services or the purpose of providing engineering services and declaring an emergency

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| **Ordinance:** N/A **Resolution:**  **2018-40** | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:**  Lowell asked this is to just hire not to pay anything ye but only when voted on |
| **2 ND** | Tammy | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Resolution 2018-40: Motion to adopt resolution authorizing William Martin, Mayor or his designee to enter an agreement with Environmental Engineering Services or the purpose of providing engineering services and declaring an emergency

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  **2018-40** | | | | |
| **Motion** | Rebecca | | | **COMMENTS/DISCUSSION:** |
| **2 ND** | David | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Resolution 2018-41: Motion to suspend rules on resolution authorizing the Mayor, Village of Mt. Sterling to prepare and submit applications to participate in the Ohio Public Works Commission state capital improvement and or/local transportation improvement program(s) and to execute contracts as required and passed as an emergency

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  **2018-41** | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:**  Courtney explained resolution |
| **2 ND** | Becky | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Resolution 2018-41: Motion to place resolution on 1,2,3 authorizing the Mayor, Village of Mt. Sterling to prepare and submit applications to participate in the Ohio Public Works Commission state capital improvement and or/local transportation improvement program(s) and to execute contracts as required and passed as an emergency

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| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  **2018-41** | | | | |
| **Motion** | Lowell | | | **COMMENTS/DISCUSSION:** |
| **2 ND** | Tom | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Resolution 2018-41: Motion to adopt resolution authorizing the Mayor, Village of Mt. Sterling to prepare and submit applications to participate in the Ohio Public Works Commission state capital improvement and or/local transportation improvement program(s) and to execute contracts as required and passed as an emergency

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  **2018-41** | | | | |
| **Motion** | David | | | **COMMENTS/DISCUSSION:** |
| **2 ND** | Tammy | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** | **X** |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** | **X** |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

***Public Comments/Questions:***

Resident Kevin White on 230 Rosewood advised that he wanted to know about pot hole repairs advise council addressed. He also asked about why grocery store had not ben established in town. Rebecca, Lowell and Mayor Martin addressed that Chamber of Commence is and has been working on doing grocery studies and continue to work hard on welcoming a purchaser of grocery store.

***Round Table:***

**David-** Advised he is mowing the town hall lawn and to visit the museum as there is a lot of interesting items and history

**Tom-** No report

**Rebecca-** No report

**Lowell**- Advised over 150 people attending is birthday celebration

**Tammy**- Wishes Mayor Martin a happy birthday

**Becky**- Event at CCU on 7/28 12-4 games, food for families within the village- free

**Courtney-** Wished Lowell a happy birthday

Meeting adjourned by Mayor Martin at 8:38 pm

Respectfully submitted:

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Courtney Bricker, Fiscal Officer/Clerk of Council William Martin, Mayor